

AGENDA
HOURLY TASK GUIDELINES WORKGROUP
SEPTEMBER 23, 2005
10:00 A.M. – 1:00 P.M.
HEALTH AND HUMAN SERVICES DATA CENTER
9323 TECH CENTER DRIVE, CONFERENCE RM. 2
SACRAMENTO, CA

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|----|---|---------------|
| 1. | Introductions/Recap/Meeting Goals | 10:00 – 10:15 |
| 2. | The Exception Process | 10:15 – 10:30 |
| 3. | Review of Task Tools | 10:30 – 11:15 |
| 4. | Break | 11:15 – 11:30 |
| 5. | Understanding and Using Data <ul style="list-style-type: none">○ Presentation by Dr. Ernest Cowles | 11:30 – 12:00 |
| 6. | Overview of Data Collected <ul style="list-style-type: none">○ CSUS Focus Groups○ CMIPS○ Questionnaires | 12:00 – 12:45 |
| 7. | Next Steps/Meeting Closure | 12:45 – 1:00 |

A toll free call-in line is available for those unable to attend this meeting. The toll free number is **1-888-396-9923**; The pass code is **28545**, Leader: Brian Koepp.

Note: If you need a reasonable accommodation due to a disability to attend this meeting, or if you need the meeting materials provided to you in an alternate format including Braille, large print, computer disk or tape cassette, contact Andrea Allgood by September 16, 2005, at (916) 229-3494.

Upcoming Hourly Task Guidelines Workgroup Meetings:

1. **October 6, 2005**
2. **October 20, 2005**
3. **November 3, 2005**

**Location, for the above mentioned workgroups, expected to be held at
HHSDC on Tech Center Drive in Sacramento, CA.**

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